

Minutes of the Molalla City Council Regular Meeting
Molalla City Hall
117 N. Molalla Ave., Molalla, OR 97038
Wednesday December 17, 2014

ATTENDANCE: Mayor Rogge, Present; Councilor Pottle, Present; Councilor Clark, Present; Councilor Thompson, Present; Councilor Griswold, Present; Councilor Boreth, Present; Councilor Cook, Present.

STAFF IN ATTENDANCE: City Manager Dan Huff, Present; City Recorder Sadie Cramer, Present; Public Works Director Jennifer Cline, Present; Library Director Diana Hadley, Present.

COMMUNICATIONS AND PUBLIC COMMENT:

A. Minutes – November 19, 2014

Councilor Pottle made a motion to accept the minutes from November 19, 2014. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

B. Minutes – Library Board – Information only

Public Speaker – Joe Harrison 302 Lola, Molalla. He wanted to get an update on how the skate park is doing. He stated that if there are any problems to please contact him or someone from the skate park solutions group.

AWARDS, RECOGNITIONS & PRESENTATIONS

A. Recognition of Councilors Boreth and Clark

CM Huff presented recognition plaques to Councilor Boreth and Councilor Clark. CM Huff thanked the councilors for their time and commitment to the citizens of Molalla.

Councilor Boreth stated that he appreciated the opportunity to contribute to the community.

Councilor Clark thanked the community. He stated that it has been a privilege to serve Molalla for the past 4 years. He also thanked the staff for their hard work.

NEW BUSINESS

A. Item in Excess of \$10,000 – Library Carpet Purchase

Library Director Hadley stated that the Library carpets are stained and torn and in need of replacement. She stated that she received 4 bids and Key Carpets is the low bid.

Councilor Cook asked if she got clarification on if extra stock is included. He was advised that she did not get clarification. Mayor Rogge, representing Key Carpets, stated that it is not customary to do additional material. She did mention that when a carton is opened, the remainder is left, not at an additional cost.

Councilor Griswold clarified that the City leases the facility from the School District. He asked if the City is responsible for the maintenance. CM Huff stated that the City is responsible for the maintenance and upkeep.

Councilor Thompson stated that there is some speculation that the Library will be staying in its present location, asked if it is worth replacing the carpet if the Library will be moving. Library Director Hadley stated that the discussion she has had with the Library Board and City officials and there are no immediate plans for the Library to be moved.

Councilor Pottle asked who is moving the furniture. He was advised that the City will be responsible for moving the furniture. He also asked where the additional carpet will be stored. He was advised that it will be stored at the Library. He asked if there would be additional tiles if repairs need to be done. Mayor Rogge stated that there are no guarantees that in 5-10 years that there would be available replacement tiles.

Councilor Thompson made a motion to accept the low bid from Key Carpets. Councilor Boreth seconded. Motion approved (6-0) Mayor Rogge, recused herself since one of the bids is from her company; Councilor Thompson, Aye; Councilor

Pottle, Aye; Councilor Clark, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

B. Item in Excess of \$10,000 – New Library Computers

Library Director Hadley stated that the Library has 14 computers that are available to the public, they are still on Windows XP. The computers are slow, failing and freezing and are in need of replacement. Clackamas County can no longer help with these computers as it puts their computers at risk.

Councilor Cook asked why the quote was broken down to 13 computers in one and 1 in the other. He was advised that the single computer quote is for the computer without a monitor that is used for self-check-out. He also asked why there is no anti-virus software. He was advised that anti-virus will be provided through Clackamas County Network.

Councilor Boreth asked if this is a budgeted item. He was advised that it is a budgeted item. He also asked if there was more than one bid. LD Hadley informed him that this is through Clackamas County Network.

Councilor Clark asked why the computers are not wireless. LD Hadley advised that 4 of the computers are used for the library cataloging and do not need the internet, the children's computer also does not have internet access.

Councilor Boreth made a motion to approve the expenditure. Councilor Clark seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

C. Award Approval – Stowers Rd, Heintz St., Grange Ave Roadway Rehabilitation

PWD Cline advised that the City went out to bid on these projects in October, 2014. The low bid was Eagle-Elsner.

Councilor Pottle asked what the time frame is for these projects. PWD Cline advised that the project can start in January. The majority of the work will be done in May and anticipate the project completion in September/October, 2015.

Councilor Pottle asked if the City has used Eagle-Elsner before. PWD Cline advised that they completed the Kennel Ave. project.

Councilor Pottle made a motion to approve the award to Eagle-Elsner. Councilor Griswold seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

D. Brown & Caldwell Project Scope and Budget Approval

PWD Cline advised that Brown & Caldwell have provided a scope of work needed to meet NPDES permit requirements. She stated that this also includes a bio-solids management plan.

CM Huff stated that this will give the City a better framework and plan on how to catch up on items that the City should have been doing in past years.

Councilor Griswold made a motion to approve Brown & Caldwell Project Scope. Councilor Thompson seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

E. Approval of SDC Waterline Replacement and Section Street Improvement Project

PWD Cline stated that 3 waterlines have been identified that need to be removed and replaced. The estimate presented is for design and engineering costs. PWD Cline will come back to council to advise what the constructions estimates are. The Public Works department will do the waterline replacement.

Councilor Boreth asked if the design and construction are in the current budget. PWD Cline advised that it is in the current budget. He then asked if the construction costs would be in the next fiscal year. He was advised that it is planned in the summer of 2015.

Councilor Griswold made a motion to approve the SDC waterline replacement and Section Street improvement project. Councilor Pottle seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Thompson, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor

F. Planning Commission Appointments

Mayor Rogge asked for support from the Council to appoint Patricia Torsen to the Planning Commission as a voting member.

REPORTS & ANNOUNCEMENT

PWD Cline advised that she had a phone conversation with ODOT and was advised that the traffic dept. has agreed to look at what signage or public awareness can be done at the Bear Creek crossing. Another crossing concern is at Stone Place Apartments. ODOT has proposed a maintenance solution at the “Y” intersection. The intersection of Toliver and 213 is also a safety concern. Mayor Rogge stated that Vick Rd. and 213 is also being looked at by ODOT. Mayor Rogge stated that the City and ODOT are discussing a 4 phase process from Hwy 213 to Shirley St. There has been some potential development interest along Hwy 211 which will impact what ODOT is planning. Councilor Cook advised that speed is an issue from Vick Rd. to Les Schwab. PWD Cline advised that a speed study could be requested for Hwy 213.

City Recorder Sadie Cramer expressed her appreciation to Councilors Boreth and Clark.

Councilor Boreth gave an update on C-4. He thanked the community for the opportunity to serve Molalla. He stated that the leaders in place are a great team and work very well together.

Councilor Cook thanked Councilors Boreth and Clark for their service on council.

Councilor Griswold wished everyone Merry Christmas and also thanked Councilors Boreth and Clark for their service.

Councilor Thompson wished everyone Merry Christmas. He stated that it has been a pleasure working with Councilors Boreth and Clark over the years.

Councilor Clark wished everyone a Merry Christmas and Happy New Year. He stated that it has been a pleasure over the past few years.

Councilor Pottle stated that it is a pleasure to see everyone working together as a team. He stated that he attended the Molalla High School Singing Christmas Tree, it was very enjoyable. He thanked Councilor Boreth and Clark and stated that it was a pleasure working with them.

Mayor Rogge stated that she was impressed with the ODOT Command Center. She also stated that she enjoyed the Singing Christmas Tree. She thanked Councilors Boreth and Clark for their service to Molalla.

ADJOURNMENT

Councilor Pottle made a motion to enter into Executive Session. Councilor Clark seconded. Motion approved (7-0) Mayor Rogge, Aye; Councilor Pottle, Aye; Councilor Clark, Aye; Councilor Thompson, Aye; Councilor Griswold, Aye; Councilor Boreth, Aye; Councilor Cook, Aye.

Sadie Cramer, City Recorder

Mayor Debbie Rogge